



Dear University of London student,

If you are planning to sit any University of London examinations in the October November 2025 session, then it is important that you read this message from the British Council. This email provides guidance that you should follow to ensure you are able to register for your exams successfully and sit in this session rather than having to wait until AMJ 2026.

- The University of London Assessment Entry Task (registration and payment for examinations) on the Student Portal for UG Laws and EMFSS on 15 & 19 Aug 2025 respectively. You need to submit your intention to sit an exam(s) on the Assessment Entry Task no later than 03 September 2025.
- You will receive an email from the British Council between one to two weeks before the exam session starts if you have completed the steps above. This email will contain exam appointment details for all registered and paid modules, as well as venue address and other guidance. This email is known as candidate onboarding.

If you do not submit your registration in the University of London Assessment Entry Task by 03 September 2025, then you will need to contact the University and provide a valid reason for consideration. Your exception request is not guaranteed to be accepted. If the University of London accepts your exception request, then the University will contact the British Council and request we support the registration. You should be aware that any exception approved by the University will result in you being required to pay a higher exam fee, which will be notified to you. Please **do not** contact the British Council for exception entry requests. The British Council will only proceed with exception requests from the University only if sufficient capacity is available.

If you have any questions regarding this e-mail, then please contact the University of London by raising an enquiry via your University of London student portal and not the British Council. The British Council will only respond to queries arising from onboarding emails it has sent nearer the exam date.

The British Council wishes you the very best with your studies.

British Council