



LCCI Post Results Services

Application for Specialised & Group Diplomas

Full Name in BLOCK Letters			
LCCI Candidate Number			
Passport / NRIC Number			
Complete Address <i>(Block #, Unit # and Postal Code)</i>			
Home No. or Mobile No.			
Email Address			Would you like your results to be mailed to you? (by registered mail, additional S\$5.00) <input type="checkbox"/> Yes <input type="checkbox"/> No

Diploma Title				
Diploma Code				
Subject and Level	Subject Code	Results	Date of Examination	Verified <i>(for official use only)</i>

Instructions on completing this form:

1. The administrative fee for this request is **\$125.00** (GST inclusive) per Diploma / per Group Diploma / per Specialised Diploma
2. Complete the highlighted fields and indicate in the overleaf the award being claimed. Incomplete applications will not be accepted
3. Enclose the photocopies of the relevant certificates. **DO NOT** submit the original documents.
4. Diploma applications must be made **within twelve months** of the final examination date.
5. The processing time is approximately two months from the date of receipt of the documents.
6. Submit your documents:

In person: Submit the completed form in person at the British Council - **Napier Road Office**. The administrative fee must be paid upon application (by NETS / CREDIT CARD).

Candidate's Signature: _____ Date: _____

Official Use (Register under "School Exams") Board Code: <u>LCCI-PRS</u> Subject Code: <u>APPDIP</u> Administrator's Initial: _____	Sequence Number:	Receipt Number:
	C	E

Please tick box to indicate award being claimed

Financial and Quantitative Diplomas

Title	Code	Qualification Combinations	Total no. of quals required
<input type="checkbox"/> Level 2 Diploma in Bookkeeping and Accounting	DIPBK2	<p>Core subject (one subject only)</p> <ul style="list-style-type: none"> Pearson LCCI Level 2 Certificate in Bookkeeping and Accounting (VRQ) <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> Pearson LCCI Level 2 Award in Computerised Bookkeeping (VRQ) Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ) or Pearson LCCI Level 2 Certificate in Cost Accounting Pearson LCCI Level 2 Certificate in Business Statistics Pearson LCCI Level 2 Certificate in Business Calculations 	3
<input type="checkbox"/> Level 3 Diploma in Accounting and Finance	DIPAF13	<p>Core subjects (two subjects only)</p> <ul style="list-style-type: none"> Pearson LCCI Level 3 Certificate in Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Financial Accounting (VRQ) Pearson LCCI Level 3 Certificate in Cost and Management Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Cost and Management Accounting <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> Pearson LCCI Level 3 Certificate in Business Statistics Pearson LCCI Level 3 Certificate in Advanced Business Calculations Pearson LCCI Level 3 Award in Computerised Accounting Skills 	3
<input type="checkbox"/> Level 3 Diploma in Computerised Accounting*	DIPCOMACC11	<p>Core subjects (two subjects only)</p> <ul style="list-style-type: none"> Pearson LCCI Level 3 Award in Computerised Accounting Skills Pearson LCCI Level 3 Certificate in Accounting (VRQ) <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> Pearson LCCI Level 3 Certificate in Advanced Business Calculations Pearson LCCI Level 3 Certificate in Cost and Management Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Cost and Management Accounting Pearson LCCI Level 3 Certificate in Business Statistics 	3
<input type="checkbox"/> Level 3 Group Diploma in Accounting	DIPGACC3	<p>Core subject (one subject only)</p> <ul style="list-style-type: none"> Pearson LCCI Level 3 Certificate in Accounting (VRQ) <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> Pearson LCCI Level 3 Certificate in Cost and Management Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Cost and Management Accounting Pearson LCCI Level 3 Certificate in Business Statistics Pearson LCCI Level 3 Certificate in Advanced Business Calculations Pearson LCCI Level 3 Award in Computerised Accounting Skills 	3
<input type="checkbox"/> Level 3 Group Diploma in Cost and Management Accounting	DIPGCMA3	<p>Core subject (one subject only)</p> <ul style="list-style-type: none"> Pearson LCCI Level 3 Certificate in Cost and Management Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Cost and Management Accounting <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> Pearson LCCI Level 3 Certificate in Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Financial Accounting (VRQ) Pearson LCCI Level 3 Certificate in Business Statistics Pearson LCCI Level 3 Certificate in Advanced Business Calculations Pearson LCCI Level 3 Award in Computerised Accounting Skills 	3
<input type="checkbox"/> Level 4 Group Diploma in Accounting and Finance	DIPAF14	<p>Core subjects (three subjects only)</p> <ul style="list-style-type: none"> Pearson LCCI Level 4 Certificate in Financial Accounting (VRQ) Pearson LCCI Level 4 Certificate in Management Accounting (VRQ) Pearson LCCI Level 4 Certificate in Organisational Behaviour & Performance (VRQ) <p>No optional subjects to choose from. All core subjects must be completed.</p>	3

*The core component for this Diploma - Pearson LCCI Level 3 Award in Computerised Accounting Skills - will expire on 31 December 2021. Please ensure that if you would like to claim for this Diploma, you must have taken this exam by 31 December 2021. The usual 24-month period to claim a Diploma will still apply.

Please tick box to indicate award being claimed

Business Diplomas and Advanced Diplomas

	Title	Code	Qualification Combinations	Total no. of quals required
<input type="checkbox"/>	Level 2 Diploma in Business	DIPBUS218	<p>Core subject (one subject only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Business Fundamentals <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Business Calculations • Pearson LCCI Level 2 Certificate in Marketing Fundamentals • Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ) or Pearson LCCI Level 2 Certificate in Cost Accounting • Pearson LCCI Level 2 Certificate in Bookkeeping and Accounting (VRQ) • Pearson LCCI Level 2 Certificate in Business Statistics 	3
<input type="checkbox"/>	Level 2 Advanced Diploma in Business	ADVDIPBUS218	<p>Core subject (one subject only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Business Fundamentals <p>Optional subjects (choose three from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Business Calculations • Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ) or Pearson LCCI Level 2 Certificate in Cost Accounting • Pearson LCCI Level 2 Certificate in Bookkeeping and Accounting (VRQ) • Pearson LCCI Level 2 Certificate in Marketing Fundamentals • Pearson LCCI Level 2 Certificate in Business Statistics 	4
<input type="checkbox"/>	Level 3 Diploma in Business	DIPBUS318	<p>Core subjects (two subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Business Principles and Enterprise • Pearson LCCI Level 3 Certificate in Advanced Business Calculations <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Digital Marketing and Analytics • Pearson LCCI Level 3 Certificate in Public Relations and Media Relations • Pearson LCCI Level 3 Certificate in Customer Experience and Communications • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 3 Certificate in Cost and Management Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Cost and Management Accounting • Pearson LCCI Level 3 Certificate in Accounting (VRQ) • Pearson LCCI Level 3 Certificate in Business Statistics 	3
<input type="checkbox"/>	Level 3 Advanced Diploma in Business and Enterprise	ADVDIPBE318	<p>Core subjects (two subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Business Principles and Enterprise • Pearson LCCI Level 3 Certificate in Advanced Business Calculations <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Digital Marketing and Analytics • Pearson LCCI Level 3 Certificate in Public Relations and Media Relations • Pearson LCCI Level 3 Certificate in Customer Experience and Communications • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 3 Certificate in Cost and Management Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Cost and Management Accounting • Pearson LCCI Level 3 Certificate in Accounting (VRQ) • Pearson LCCI Level 3 Certificate in Business Statistics 	4

Please tick box to indicate award being claimed

Marketing Diplomas and Advanced Diplomas

	Title	Code	Qualification Combinations	Total no. of quals required
<input type="checkbox"/>	Level 2 Diploma in Marketing	DIPMKT218	<p>Core subjects (two subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Marketing Fundamentals • Pearson LCCI Level 2 Certificate in Copywriting and Content for Marketing <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Business Fundamentals • Pearson LCCI Level 2 Certificate in Business Calculations • Pearson LCCI Level 2 Certificate in Business Statistics 	3
<input type="checkbox"/>	Level 2 Advanced Diploma in Marketing	ADVDPMKT218	<p>Core subjects (three subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Marketing Fundamentals • Pearson LCCI Level 2 Certificate in Copywriting and Content for Marketing • Pearson LCCI Level 2 Certificate in Business Fundamentals <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Business Calculations • Pearson LCCI Level 2 Certificate in Business Statistics 	4
<input type="checkbox"/>	Level 3 Diploma in Marketing	DIPMKT318	<p>Core subjects (two subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Business Principles and Enterprise <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Digital Marketing and Analytics • Pearson LCCI Level 3 Certificate in Public Relations and Media Relations • Pearson LCCI Level 3 Certificate in Customer Experience and Communications • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 2 Certificate in Copywriting and Content for Marketing 	3
<input type="checkbox"/>	Level 3 Diploma in Marketing Communications	DIPMKT318	<p>Core subjects (three subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Public Relations and Media Relations • Pearson LCCI Level 3 Certificate in Customer Experience and Communications <p>No optional subjects to choose from. All core subjects must be completed.</p>	3
<input type="checkbox"/>	Level 3 Diploma in Sales and Marketing	DIPSMKT318	<p>Core subjects (three subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 3 Certificate in Customer Experience and Communications <p>No optional subjects to choose from. All core subjects must be completed.</p>	3
<input type="checkbox"/>	Level 3 Diploma in Digital Marketing	DIPDMKT318	<p>Core subject (one subject only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Digital Marketing and Analytics <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Customer Experience and Communications • Pearson LCCI Level 2 Certificate in Copywriting and Content for Marketing 	3

Please tick ✓ box to indicate award being claimed

Marketing Diplomas and Advanced Diplomas (continued)

	Title	Code	Qualification Combinations	Total no. of quals required
<input type="checkbox"/>	Level 3 Advanced Diploma in Marketing	ADVDIPMKT318	<p>Core subjects (two subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Business Principles and Enterprise <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Digital Marketing and Analytics • Pearson LCCI Level 3 Certificate in Public Relations and Media Relations • Pearson LCCI Level 3 Certificate in Customer Experience and Communications • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 2 Certificate in Copywriting and Content for Marketing 	4
<input type="checkbox"/>	Level 3 Advanced Diploma in Sales and Marketing	ADVDIPSMKT318	<p>Core subjects (three subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 3 Certificate in Customer Experience and Communications <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Business Principles and Enterprise • Pearson LCCI Level 2 Certificate in Business Calculations 	4
<input type="checkbox"/>	Level 3 Advanced Diploma in Marketing Communications	ADVDIPMKT318	<p>Core subjects (three subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Public Relations and Media Relations • Pearson LCCI Level 3 Certificate in Customer Experience and Communications <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Digital Marketing and Analytics • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 2 Certificate in Copywriting and Content for Marketing 	4