



LCCI Post Results Services

Application for Specialised & Group Diplomas

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|--|--|--|---|
| Full Name in BLOCK Letters | | | |
| LCCI Candidate Number | | | |
| Passport / NRIC Number | | | |
| Complete Address <i>(Block #, Unit # and Postal Code)</i> | | | |
| Home No. or Mobile No. | | | |
| Email Address | | | Would you like your results to be mailed to you? (by registered mail, additional S\$5.00) <input type="checkbox"/> Yes <input type="checkbox"/> No |

| Diploma Title | | | | |
|----------------------|--------------|---------|---------------------|--|
| Diploma Code | | | | |
| Subject and Level | Subject Code | Results | Date of Examination | Verified <i>(for official use only)</i> |
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Instructions on completing this form:

1. The administrative fee for this request is **\$125.00** (GST inclusive) per Diploma / per Group Diploma / per Specialised Diploma
2. Complete the highlighted fields and indicate in the overleaf the award being claimed. Incomplete applications will not be accepted
3. Enclose the photocopies of the relevant certificates. **DO NOT** submit the original documents.
4. Diploma applications must be made **within twelve months** of the final examination date.
5. The processing time is approximately two months from the date of receipt of the documents.
6. Submit your documents:

In person: Submit the completed form in person at the British Council - **Napier Road Office**. The administrative fee must be paid upon application (by NETS / CREDIT CARD).

Candidate's Signature: _____

Date: _____

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|---|-------------------------|------------------------|
| Official Use (Register under "School Exams") Board Code: <u>LCCI-PRS</u> Subject Code: <u>APPDIP</u> Administrator's Initial: _____ | Sequence Number: | Receipt Number: |
| | C | E |

Please tick box to indicate award being claimed

Financial and Quantitative Diplomas

| | Title | Code | Qualification Combinations | Total no. of quals required |
|--------------------------|---|-------------|--|-----------------------------|
| <input type="checkbox"/> | Level 2 Diploma in Bookkeeping and Accounting | DIPBK2 | <p>Core subject (one subject only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Bookkeeping and Accounting (VRQ) <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Award in Computerised Bookkeeping (VRQ) • Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ) or Pearson LCCI Level 2 Certificate in Cost Accounting • Pearson LCCI Level 2 Certificate in Business Statistics • Pearson LCCI Level 2 Certificate in Business Calculations | 3 |
| <input type="checkbox"/> | Level 3 Diploma in Accounting and Finance | DIPAF13 | <p>Core subjects (two subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Financial Accounting (VRQ) • Pearson LCCI Level 3 Certificate in Cost and Management Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Cost and Management Accounting <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Business Statistics • Pearson LCCI Level 3 Certificate in Advanced Business Calculations • Pearson LCCI Level 3 Award in Computerised Accounting Skills • Pearson LCCI Level 2 Award in Computerised Bookkeeping (VRQ)** | 3 |
| <input type="checkbox"/> | Level 3 Diploma in Computerised Accounting* | DIPCOMACC11 | <p>Core subjects (two subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Award in Computerised Accounting Skills • Pearson LCCI Level 3 Certificate in Accounting (VRQ) <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Advanced Business Calculations • Pearson LCCI Level 3 Certificate in Cost and Management Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Cost and Management Accounting • Pearson LCCI Level 3 Certificate in Business Statistics | 3 |
| <input type="checkbox"/> | Level 3 Group Diploma in Accounting | DIPGACC3 | <p>Core subject (one subject only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Accounting (VRQ) <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Cost and Management Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Cost and Management Accounting • Pearson LCCI Level 3 Certificate in Business Statistics • Pearson LCCI Level 3 Certificate in Advanced Business Calculations • Pearson LCCI Level 3 Award in Computerised Accounting Skills • Pearson LCCI Level 2 Award in Computerised Bookkeeping (VRQ)** | 3 |
| <input type="checkbox"/> | Level 3 Group Diploma in Cost and Management Accounting | DIPGCMA3 | <p>Core subject (one subject only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Cost and Management Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Cost and Management Accounting <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Financial Accounting (VRQ) • Pearson LCCI Level 3 Certificate in Business Statistics • Pearson LCCI Level 3 Certificate in Advanced Business Calculations • Pearson LCCI Level 3 Award in Computerised Accounting Skills • Pearson LCCI Level 2 Award in Computerised Bookkeeping (VRQ)** | 3 |
| <input type="checkbox"/> | Level 2 Diploma in Bookkeeping and Accounting | DIPBK2 | <p>Core subject (one subject only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Bookkeeping and Accounting (VRQ) <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Award in Computerised Bookkeeping (VRQ) • Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ) or Pearson LCCI Level 2 Certificate in Cost Accounting • Pearson LCCI Level 2 Certificate in Business Statistics • Pearson LCCI Level 2 Certificate in Business Calculations | 3 |

Please tick box to indicate award being claimed

| | | | |
|---|---------|---|---|
| <input type="checkbox"/> Level 4 Diploma in Accounting and Finance*** | DIPAF14 | Core subjects (three subjects only) <ul style="list-style-type: none"> • Pearson LCCI Level 4 Certificate in Financial Accounting (VRQ) • Pearson LCCI Level 4 Certificate in Management Accounting (VRQ) • Pearson LCCI Level 4 Certificate in Organisational Behaviour & Performance (VRQ) No optional subjects to choose from. All core subjects must be completed. | 3 |
|---|---------|---|---|

*The core component for this Diploma - Pearson LCCI Level 3 Award in Computerised Accounting Skills expires on 31 December 2021. Candidates must complete the qualification being withdrawn by the final assessment date of 31 December 2021, but will have 24 months from the final assessment date to claim the diploma.

**Due to the Pearson LCCI Level 3 Award in Computerised Accounting Skills expiring on 31 December 2021, the Pearson LCCI Level 2 Award in Computerised Bookkeeping (VRQ) has been added as an optional subject for these Diplomas.

***This diploma has core subjects that are being withdrawn and have a final assessment date of June 2022. Candidates must complete the qualifications being withdrawn by the final assessment date, but will have 24 months from the final assessment date to claim the diploma.

Please tick box to indicate award being claimed

Business Diplomas and Advanced Diplomas

Important note: All Business and Marketing diplomas listed below have core subjects that are being withdrawn, and have a final assessment date of April 2022. Candidates must complete the qualifications being withdrawn by the final assessment date, but will have 24 months from the final assessment date to claim the diploma.

| | Title | Code | Qualification Combinations | Total no. of quals required |
|--------------------------|---|--------------|--|-----------------------------|
| <input type="checkbox"/> | Level 2 Diploma in Business | DIPBUS218 | <p>Core subject (one subject only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Business Fundamentals <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Business Calculations • Pearson LCCI Level 2 Certificate in Marketing Fundamentals • Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ) or Pearson LCCI Level 2 Certificate in Cost Accounting • Pearson LCCI level 2 Certificate in Bookkeeping and Accounting (VRQ) • Pearson LCCI Level 2 Certificate in Business Statistics | 3 |
| <input type="checkbox"/> | Level 2 Advanced Diploma in Business | ADVDIPBUS218 | <p>Core subject (one subject only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Business Fundamentals <p>Optional subjects (choose three from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Business Calculations • Pearson LCCI Level 2 Certificate in Cost Accounting (VRQ) or Pearson LCCI Level 2 Certificate in Cost Accounting • Pearson LCCI level 2 Certificate in Bookkeeping and Accounting (VRQ) • Pearson LCCI Level 2 Certificate in Marketing Fundamentals • Pearson LCCI Level 2 Certificate in Business Statistics | 4 |
| <input type="checkbox"/> | Level 3 Diploma in Business | DIPBUS318 | <p>Core subjects (two subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Business Principles and Enterprise • Pearson LCCI Level 3 Certificate in Advanced Business Calculations <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Digital Marketing and Analytics • Pearson LCCI Level 3 Certificate in Public Relations and Media Relations • Pearson LCCI Level 3 Certificate in Customer Experience and Communications • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 3 Certificate in Cost and Management Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Cost and Management Accounting • Pearson LCCI Level 3 Certificate in Accounting (VRQ) • Pearson LCCI Level 3 Certificate in Business Statistics | 3 |
| <input type="checkbox"/> | Level 3 Advanced Diploma in Business and Enterprise | ADVDIPBE318 | <p>Core subjects (two subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Business Principles and Enterprise • Pearson LCCI Level 3 Certificate in Advanced Business Calculations <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Digital Marketing and Analytics • Pearson LCCI Level 3 Certificate in Public Relations and Media Relations • Pearson LCCI Level 3 Certificate in Customer Experience and Communications • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 3 Certificate in Cost and Management Accounting (VRQ) or Pearson LCCI Level 3 Certificate in Cost and Management Accounting • Pearson LCCI Level 3 Certificate in Accounting (VRQ) • Pearson LCCI Level 3 Certificate in Business Statistics | 4 |

Please tick box to indicate award being claimed

Marketing Diplomas and Advanced Diplomas

| | Title | Code | Qualification Combinations | Total no. of quals required |
|--------------------------|---|--------------|--|-----------------------------|
| <input type="checkbox"/> | Level 2 Diploma in Marketing | DIPMKT218 | <p>Core subjects (two subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Marketing Fundamentals • Pearson LCCI Level 2 Certificate in Copywriting and Content for Marketing <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Business Fundamentals • Pearson LCCI Level 2 Certificate in Business Calculations • Pearson LCCI Level 2 Certificate in Business Statistics | 3 |
| <input type="checkbox"/> | Level 2 Advanced Diploma in Marketing | ADVDIPMKT218 | <p>Core subjects (three subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Marketing Fundamentals • Pearson LCCI Level 2 Certificate in Copywriting and Content for Marketing • Pearson LCCI Level 2 Certificate in Business Fundamentals <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 2 Certificate in Business Calculations • Pearson LCCI Level 2 Certificate in Business Statistics | 4 |
| <input type="checkbox"/> | Level 3 Diploma in Marketing | DIPMKT318 | <p>Core subjects (two subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Business Principles and Enterprise <p>Optional subjects (choose one from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Digital Marketing and Analytics • Pearson LCCI Level 3 Certificate in Public Relations and Media Relations • Pearson LCCI Level 3 Certificate in Customer Experience and Communications • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 2 Certificate in Copywriting and Content for Marketing | 3 |
| <input type="checkbox"/> | Level 3 Diploma in Marketing Communications | DIPMKTC318 | <p>Core subjects (three subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Public Relations and Media Relations • Pearson LCCI Level 3 Certificate in Customer Experience and Communications <p>No optional subjects to choose from. All core subjects must be completed.</p> | 3 |
| <input type="checkbox"/> | Level 3 Diploma in Sales and Marketing | DIPSMKT318 | <p>Core subjects (three subjects only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 3 Certificate in Customer Experience and Communications <p>No optional subjects to choose from. All core subjects must be completed.</p> | 3 |
| <input type="checkbox"/> | Level 3 Diploma in Digital Marketing | DIPDMKT318 | <p>Core subject (one subject only)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Digital Marketing and Analytics <p>Optional subjects (choose two from the following)</p> <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Customer Experience and Communications • Pearson LCCI Level 2 Certificate in Copywriting and Content for Marketing | 3 |

Please tick box to indicate award being claimed

Marketing Diplomas and Advanced Diplomas (continued)

| Title | Code | Qualification Combinations | Total no. of quals required |
|---|---------------|--|-----------------------------|
| <input type="checkbox"/> Level 3 Advanced Diploma in Marketing | ADVDIPMKT318 | Core subjects (two subjects only) <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Business Principles and Enterprise Optional subjects (choose two from the following) <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Digital Marketing and Analytics • Pearson LCCI Level 3 Certificate in Public Relations and Media Relations • Pearson LCCI Level 3 Certificate in Customer Experience and Communications • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 2 Certificate in Copywriting and Content for Marketing | 4 |
| <input type="checkbox"/> Level 3 Advanced Diploma in Sales and Marketing | ADVDIPSMKT318 | Core subjects (three subjects only) <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 3 Certificate in Customer Experience and Communications Optional subjects (choose one from the following) <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Business Principles and Enterprise • Pearson LCCI Level 2 Certificate in Business Calculations | 4 |
| <input type="checkbox"/> Level 3 Advanced Diploma in Marketing Communications | ADVDIPMKT318 | Core subjects (three subjects only) <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Public Relations and Media Relations • Pearson LCCI Level 3 Certificate in Customer Experience and Communications Optional subjects (choose one from the following) <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Digital Marketing and Analytics • Pearson LCCI Level 3 Certificate in Sales and Account Management • Pearson LCCI Level 2 Certificate in Copywriting and Content for Marketing | 4 |
| <input type="checkbox"/> Level 3 Advanced Diploma in Digital Marketing | ADVDIPDMKT318 | Core subject (one subject only) <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Digital Marketing and Analytics Optional subjects (choose three from the following) <ul style="list-style-type: none"> • Pearson LCCI Level 3 Certificate in Modern Marketing Principles • Pearson LCCI Level 3 Certificate in Customer Experience and Communications • Pearson LCCI Level 3 Certificate in Public Relations and Media Relations • Pearson LCCI Level 2 Certificate in Copywriting and Content for Marketing | 4 |