

Pre-departure Briefing for UK-bound Students Terms and Conditions

The **Pre-departure Briefing for UK-bound Students** provides a series of informative briefings to prepare students to travel, study and live in the UK.

The British Council complies with data protection laws in the UK and laws in other countries where data processing is performed and that meet internationally accepted standards.

We will use the information that you provide for administration of the **Pre-departure Briefing for UK-bound Students** session, including for event registration and for sending joining instructions, as well as sharing post-event updates and resources.

We will process your personal data lawfully in our legitimate interests to promote the **Pre-departure Briefing for UK-bound Students** session.

The session will be delivered on the Microsoft Teams platform and you will also need to agree to the terms and conditions of the platform provider www.microsoft.com/en-gb/servicesagreement/. Both British Council and Microsoft will be independent controllers of the personal data you provide when signing up for the session on the Teams platform. Information relating to how Microsoft processes personal data captured on its platform is provided here: <https://privacy.microsoft.com/en-gb/privacystatement>.

You may also receive feedback questionnaires about the **Pre-departure Briefing for UK-bound Students** following your attendance at this session. We do this in our legitimate interests so that we can monitor the effectiveness of the session and improve future ones as necessary. If you do not wish to receive the post-event feedback questionnaire, please contact us at education@britishcouncil.org.sg

You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For detailed information, please refer to the privacy section of our website: www.britishcouncil.org/privacy, or contact us at education@britishcouncil.org.sg

We will keep your information relating to this session for a period of three years from the time of collection.